



**CITY OF GRANDE PRAIRIE**  
**CORPORATE SERVICES COMMITTEE**  
**AGENDA**

**MAY 7, 2019 AT 2:00 PM**

**FIRST FLOOR, NORTH CONFERENCE ROOM, CITY HALL**

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**ATTENDEES**

**Councillor K. P. O’Toole, Chair**  
**Councillor W. Pilat**

**Councillor Y. Minhas**  
**Mayor B. Given**

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**1. REPORTS**

1.1. Director's Service Area Update - Verbal

Susan Walker

1.2. Unaudited Financial Statements as of March 31, 2019

Danielle Whiteway

**2. OTHER BUSINESS**

**3. OUTSTANDING ITEMS LIST**

**4. IN CAMERA**

4.1. FOIP Act Section 27 - Privileged Information

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## ADMINISTRATIVE REPORT

<b>TO:</b> Horatio Galanti, City Manager	<b>DATE:</b> May 7, 2019
<b>FROM:</b> Danielle Whiteway, CPA CA Acting Finance Manager	<b>MEETING:</b> Corporate Services Committee
<b>SUBJECT:</b> Unaudited Financial Statements and Supplementary Information For the quarter ending March 31, 2019	

### RECOMMENDATIONS

That the Corporate Services Committee receive the unaudited financial statements, schedules and other information for the three-month period ended March 31, 2019 for information.

### PREVIOUS COUNCIL / COMMITTEE DIRECTIONS

There are no previous Council or Committee directions.

### BACKGROUND

The purpose of this report is to present the unaudited financial statements and supplementary information for the three-month period ended March 31, 2019.

### ANALYSIS

A budget is a financial plan designed to articulate Council's strategic objectives and contains a significant number of assumptions. Once approved, the budget remains a relatively static document that becomes a guide for Management and provides a tool for financial analysis.

Operating variances result from differences between approved budget and actual financial results. Internal and external factors influence operating variances and include, but are not limited to, population growth, operating efficiencies, economic conditions, availability of resources, weather conditions, and unforeseen conditions.

Management is responsible to actively monitor and manage the overall operating results to ensure that service delivery is maintained at acceptable levels and that operational costs are contained within available resources.

Appendix 1, attached to this report, provides a summary of projected variances for the year ended December 31, 2019.

## Statement of Financial Position

Trade & Other Receivables consist of amounts outstanding from customers excluding taxes and loans receivable. As at March 2019, the amount is approximately \$4.4M lower than at the end of December 2018. The difference can be explained by Aquatera dividends, GST Refund and interests accrued at the end of December 2018 and, as such, they are not reflected in the March statements as a result of being received and no longer outstanding.

Deferred property taxes are taxes collected in advance or carried forward but not yet recognized as revenue. As of March 31, 2019, there is approximately \$2.9M of net taxes collected for the 2019 levy.

Prepaid Expenses mainly consist of AMSC Insurance services premiums paid for the year. This amount is expected to reduce as the year progresses. This is resulting in the difference between December 2018 and March 2019, however comparable to the March 31, 2017 balance reported.

Tangible capital assets consist of assets with a life longer than one year that have been capitalized, as well as work-in-progress on capital projects, not yet completed.

The Unaudited Statement of Financial Position is available in Appendix 3.

## Budget/Actual Summary

In 2019, deficit from operations is expected to be \$1.185M (0.69% of total budget). This deficit can mostly be attributed to shortfalls in budget strategies to date. Management continues to review and analyze Service Delivery Models and Managed Manpower for potential savings to decrease the projected deficit.

More detailed explanations of variances are provided in Appendix 2.

## Capital Spending

As of March 31, 2019, \$0.53M of the \$26.7M Capital Plan for 2019 has been spent, with percentages of completion ranging from 5% to 100% complete. As projects move through the procurement cycle, this is expected to shift and be fully spent or committed by year end.

More detailed information is available in Appendix 7.

## Procurement Activity

In the first quarter of 2019, five procurements over \$250,000 have been awarded within a timeframe of 2-8 days from close. These were all awarded within their approved 2019 Capital Budget amounts.

More detailed information is available in Appendix 8.

## Staff Complement Update

As of March 31, 2019, the City of Grande Prairie has 630 full and part time permanent employees, as well as 141 temporary employees.

A breakdown by type and by Service Area is available in Appendix 9.

## **Relationship to City Council’s Focus Areas / Strategic Directions**

Aligns long-term strategy and financial decisions through a budgeting process focused on priorities and sustainable financial health.

Enables and enhances trust, transparency and adaptability by ensuring accountability, integrity, efficiency, best practices and innovation in all operations.

## **Environmental Impact**

There are no environmental impacts associated with this report.

## **Economic Impact**

There are no relevant economic impacts associated with this report.

## **Social Impact**

There are no relevant social impacts associated with this report.

## **Relevant Statutes / Master Plans / City Documents**

Section 153(d) of the Municipal Government Act states that:

*“Councillors have the duty to obtain information about the operation of administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer”.*

## **Risk**

There are no relevant risks associated with this information

## **Alternatives (Optional)**

None

## **STAKEHOLDER ENGAGEMENT**

The unaudited financial statements will be posted on the City’s website.

## **BUDGET / FINANCIAL IMPLICATIONS**

The total projected 2019 operating deficit is \$1.185M, which represents 0.69% of the City’s total budget. Operating variances are reported on in Appendix 2.

## **SUMMARY / CONCLUSION**

For the year end of 2019, Management projects an operating deficit of \$1.185M. This projected deficit does not include the depreciation expense.

Management has completed the financial statements for January to March 2019, which are not externally audited, a high degree of confidence in their accuracy is appropriate.

## ATTACHMENTS

The following financial statements and schedules are attached:

- Appendix 1 - Operating Revenue and Expenditure Summary
- Appendix 2 - Financial Statement Highlights
- Appendix 3 - Statement of Financial Position
- Appendix 4 - Operating Reserves
- Appendix 5 - Long Term Debt and Debt Servicing
- Appendix 6 - Council Travel Expense
- Appendix 7 – 2019 Capital Budget Update
- Appendix 8 – Procurement Activity
- Appendix 9 – Staff Complement
- Appendix 10 – Budget Strategies

**City of Grande Prairie  
 Operating Revenue And Expenditure Summary  
 For the Period Ending March 31, 2019**

<b>Description</b>	<b>YTD Actuals</b>	<b>YTD Budget</b>	<b>Variance</b>	<b>Annual Forecasted Variance</b>
<b>City Manager</b>	\$ 932,879	\$ 1,125,836	192,957	(104,484)
<b>Infrastructure and Protective Services</b>	12,947,870	14,984,020	2,036,150	415
<b>Community Living</b>	8,327,885	7,010,400	(1,317,485)	253,291
<b>Corporate Services</b>	3,772,592	3,772,908	316	580,585
<b>Fiscal Services</b>	9,541,758	(28,794,082)	(38,335,840)	(1,915,210)
<b>Total Summary of Service Areas</b>	<u>35,522,984.00</u>	<u>(1,900,918.00)</u>	<u>(37,423,902.00)</u>	<u>(1,185,403.00)</u>
<b>Depreciation Expense</b>	\$ 6,335,650			

Note: This report is a net of Revenue and Expenditures.

The City of Grande Prairie  
 Financial Statement Highlights  
 March 31, 2019

In 000's

<b>City Manager</b>		
Council	Surplus based on historical spending patterns	41
Legal Services	Deficit due to delayed hiring of City Solicitor resulting in greater outside professional services	(150)
Other Departments	Small supplies savings	5
<b>Total Projected Surplus/(Deficit) - City Manager</b>		<b>(104)</b>

<b>Infrastructure &amp; Protective Services</b>		
Energy & Environmental Services	Surplus due to salary vacancy savings	26
IPS Director	Surplus due to costs savings for mileage, travel, etc. for vacant positions	55
Engineering	Projecting deficit related to salaries over budget	(36)
Transportation	Deficit due to anticipated overage of utility costs	(99)
Planning & Development	Surplus from staff leave and related replacement, combined with other supplies expecting under budget	40
Other Departments	Small surpluses in other departments from anticipated supplies savings	14
<b>Total Projected Surplus/(Deficit) - Infrastructure &amp; Protective Services</b>		<b>-</b>

<b>Community Living</b>		
Fleet	Deficit due to lower than budgeted revenue and severance costs	(200)
Parks	Surplus from Service Delivery Model review	136
Transit	Surplus from less spent on repairs and maintenance through Fleet	175
Eastlink Centre	Deficit due to greater chemical and utility costs anticipated	(74)
Coca-Cola Centre	Surplus from revenue trending higher than budgeted, combined with less spending on utilities	55
CSD	Surplus due to vacancies and FCSS surplus funding for Social Master Plan	174
Community Group Funding	Lease changes resulting in a projected surplus	48
Other Departments	Net deficit expected for all other departments for Regional Rec Consultant position, utilities and salaries over budget	(61)
<b>Total Projected Surplus/(Deficit) - Community Living</b>		<b>253</b>

<b>Corporate Services</b>		
Risk Management	Surplus due to lower premiums than budgeted	200
ITS	Deficit from year end timing difference - 2018 purchases not received until 2019	(50)
Facilities	Surplus anticipated based on historical spending and minimal issues to date	378
Other Departments	Supplies savings related to vacant positions and lower supplies and services spending in some departments	53
<b>Total Projected Surplus/(Deficit) - Corporate Services</b>		<b>581</b>

<b>Fiscal Services</b>		
Operating Contingency	Shortfall from budget strategies	(1,915)
<b>Total Projected Surplus/(Deficit) - Fiscal Services</b>		<b>(1,915)</b>

<b>Total Projected Surplus/(Deficit)</b>		<b>(1,185)</b>
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**CITY OF GRANDE PRAIRIE**  
**STATEMENT OF FINANCIAL POSITION**  
**March 31, 2019**

	March 31 2019	March 31 2018	December 31 2018
<b>FINANCIAL ASSETS</b>			
Cash & Temporary Investments	\$ 120,036,968	\$ 90,213,047	\$ 149,445,590
Taxes & Grants in Lieu of Taxes	\$ -	-	9,060,897
Trade & Other Receivables	\$ 5,900,032	4,429,625	10,304,779
Agreements Receivable	\$ 17,554,144	18,670,044	17,554,144
Land Held for Resale	\$ 752,300	752,300	752,300
Investments	\$ 83,641,019	82,383,239	83,641,019
	<u>\$ 227,884,462</u>	<u>\$ 196,448,255</u>	<u>\$ 270,758,729</u>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payable & Accrued Liab	\$ 40,417,718	\$ 13,651,946	\$ 45,380,151
Deferred Revenue	\$ 30,382,509	19,463,432	36,098,296
Deferred Property Tax	\$ 2,994,636	5,427,008	-
Long-term Debt	\$ 137,615,468	128,059,117	140,139,518
	<u>\$ 210,527,375</u>	<u>\$ 166,601,503</u>	<u>\$ 221,617,965</u>
NET FINANCIAL ASSETS	\$ 17,357,088	\$ 29,846,752	\$ 49,140,764
<b>NON FINANCIAL ASSETS</b>			
Inventory for Consumption	\$ 1,030,226	\$ 748,595	\$ 846,950
Prepaid Expenses	\$ 921,659	1,086,092	195,482
Tangible Capital Assets	\$ 668,986,256	626,315,915	664,467,612
	<u>\$ 670,938,142</u>	<u>\$ 628,150,602</u>	<u>\$ 665,510,044</u>
NET ASSETS	<u>\$ 688,295,229</u>	<u>\$ 657,997,354</u>	<u>\$ 714,650,808</u>
<b>MUNICIPAL EQUITY</b>			
ACCUMULATED SURPLUS	<u>\$ 688,295,229</u>	<u>\$ 657,997,354</u>	<u>\$ 714,650,808</u>



**CITY OF GRANDE PRAIRIE  
OPERATING RESERVES  
March 31, 2019**

	BALANCE DEC 31/18	TRANSFER TO RESTRICTED FUND	OTHER ADDITIONS	SUB TOTAL ADDITIONS	REDUCTIONS	BALANCE MAR 31/19
<b>Fleet Management System</b>	\$ 13,800,041	\$ 28,315	\$ -	\$ 28,315	84,583	\$ 13,743,773
<b>Winter Stabilization</b>	2,627,437	0	0	0	2,627,438	0
<b>Cemetery Perpetual Care</b>	3,043,232	6,244	9,400	15,644	0	3,058,876
<b>Public Housing Commission</b>	627,558	1,288	0	1,288	0	628,846
<b>Fire Dept Equipment Replacement</b>	875,357	0	0	0	875,357	0
<b>RCMP Detachment Reserve</b>	304,454	0	0	0	304,454	0
<b>Facility Renewal Reserve</b>	1,443,780	2,962	4,500,000	4,502,962	2,159,182	3,787,560
<b>Public Reserve</b>	2,841,565	5,830	0	5,830	0	2,847,395
<b>Transportation System Levy</b>	6,803,133	13,959	92,038	105,996	0	6,909,129
<b>Future Expenditure</b>	9,301,606	19,085	0	19,085	235,435	9,085,256
<b>Financial Stabilization</b>	8,371,223	24,993	3,809,773	3,834,766	0	12,205,989
<b>Pinnacle Ridge Special Tax</b>	13,953	29	0	29	0	13,982
<b>Public Art</b>	69,906	143	0	143	0	70,049
<b>Neighbourhood Entrance Reserve</b>	2,525	0	0	0	2,525	0
	<b>\$ 50,125,770</b>	<b>\$ 102,848</b>	<b>\$ 8,411,211</b>	<b>\$ 8,514,058</b>	<b>\$ 6,288,974</b>	<b>\$ 52,350,855</b>

**Long-Term Debt and Debt Servicing  
For the Quarter Ended  
March 31, 2019**

		<u>Actual</u>
Opening Balance:	December 31, 2018	140,139,518
Less:		
Principal portion of debt payments		-2,524,050
Plus:		
Additional debt taken		0
Ending Balance:	March 31, 2019	<u>137,615,468</u>
Interest paid on Long-Term Debt		<u>1,451,004</u>
January 1, 2019 - March 31, 2019		<u>1,451,004</u>

**Contribution Room**

Legal Debt Limit:	December 31, 2018	274,940,304
Ending Balance:	March 31, 2019	137,615,468
Remaining Debt Limit		<u>137,324,836</u>

**CITY OF GRANDE PRAIRIE  
TRAVEL EXPENSE REIMBURSEMENT TO COUNCIL  
JANUARY 1 TO MARCH 31, 2019**

<b>COUNCIL MEMBER</b>	<b>MANDATORY and City Business EXPENDITURES</b>	<b>DISCRETIONARY EXPENDITURES</b>	<b>TOTAL</b>
GIVEN, BILL	2,525.48	20.00	2,545.48
BLACKBURN, CLYDE	2,218.14	0.00	2,218.14
BRESSEY, DYLAN	5,044.53	2645.21	7,689.74
CLAYTON, JACKIE	1,262.80	3846.22	5,109.02
FRIESEN, EUNICE	0.00	2130.86	2,130.86
MINHAS, YAD	710.24	0.00	710.24
O'TOOLE, KEVIN	745.58	1261.46	2,007.04
PILAT, WADE	2,224.10	2662.99	4,887.09
THIESSEN, CHRIS	880.20	1083.55	1,963.75
	<hr/> <u>\$15,611.07</u>	<hr/> <u>\$13,650.29</u>	<hr/> <u>\$29,261.36</u>

**Notes:**

Mandatory column: includes travel, subsistence, accommodations  
and per diems related to City Business

Discretionary column: includes tickets and any other costs related to public  
relations or education/training events

# City of Grande Prairie 2019 Capital Update

March 31, 2019

Project Title	Funding Source	Approved Budget 2019	Actual costs to date	Remaining cost to completion	Total projected cost	Variance	Q1 - % of completion
<b>Division: Community Living</b>							
<b>Community Social Development</b>							
Affordable Housing Initiative (15996)	Capital Tax	500,000	-	500,000	500,000	-	0%
	<b>Total: Community Social Development</b>	<b>500,000</b>					
<b>Community Knowledge Campus</b>							
ELC wheel chair access -Jugo Juice viewing area (60911)	Capital Tax	30,000	-	30,000	30,000	-	0%
ELC- Fitness Equipment Update (60912)	Capital Tax	100,000	-	100,000	100,000	-	0%
	<b>Total: ELC/ Coca-Cola Centre/CKC Campus</b>	<b>130,000</b>	<b>-</b>	<b>130,000</b>	<b>130,000</b>	<b>-</b>	
<b>Events and Entertainment</b>							
Concession upgrade (62044)	Capital Tax	30,000	-	30,000	30,000	-	0%
Donor Recognition Plaque (62045)	Capital Tax	5,000	-	5,000	5,000	-	0%
Office Space (62046)	Capital Tax	50,000	-	50,000	50,000	-	0%
	<b>Total: Events and Entertainment</b>	<b>85,000</b>	<b>-</b>	<b>85,000</b>	<b>85,000</b>	<b>-</b>	
<b>Fleet Services</b>							
Fleet Parts Counter Modification (34552)	Capital Tax	45,000	35,000	10,000	45,000	-	90%
Vehicle and Equipment Replacements (34550)	Fleet Reserve	2,576,372	37,752	2,538,620	2,576,372	-	1%
	<b>Total: Fleet Services</b>	<b>2,621,372</b>	<b>72,752</b>	<b>2,548,620</b>	<b>2,621,372</b>	<b>-</b>	
<b>Parks</b>							
Playground Surface Replacement (54151)	Capital Tax	20,000	-	20,000	20,000	-	0%
Portable Sander for 1 Ton Truck (54152)	Capital Tax	15,000	-	15,000	15,000	-	0%
Replacement Chain Link Fencing - Dave Barr (54153)	Capital Tax	15,000	-	15,000	15,000	-	0%
South Bear Creek Diamond Renewal (65051)	Capital Tax	100,000	-	100,000	100,000	-	0%
South Bear Creek Score Clocks (65052)	Capital Tax	37,500	-	37,500	37,500	-	0%
	Non-Government Sources	37,500	-	37,500	37,500	-	0%
	<b>Total: Parks</b>	<b>225,000</b>	<b>-</b>	<b>225,000</b>	<b>225,000</b>	<b>-</b>	
<b>Sports Development, Wellness &amp; Culture</b>							
Nitehawk - Community Group Funding (64039)	Capital Tax	85,000	85,000	-	85,000	-	100%
	<b>Total: Sports Development, Wellness &amp; Culture</b>	<b>85,000</b>	<b>85,000</b>	<b>-</b>	<b>85,000</b>	<b>-</b>	
<b>Transit</b>							
Mobile Ticketing (13086)	Federal Government Grant	112,500	-	112,500	112,500	-	0%
	Other Provincial Grants	112,500	-	112,500	112,500	-	0%
Onboard Camera System (13087)	Federal Government Grant	87,500	-	87,500	87,500	-	0%
	Other Provincial Grants	87,500	-	87,500	87,500	-	0%
Real-Time Passenger Information Signage (13088)	Federal Government Grant	45,000	-	45,000	45,000	-	0%
	Other Provincial Grants	45,000	-	45,000	45,000	-	0%
	<b>Total: Transit</b>	<b>490,000</b>	<b>-</b>	<b>490,000</b>	<b>490,000</b>	<b>-</b>	
	<b>Total: Community Living</b>	<b>4,136,372</b>	<b>157,752</b>	<b>3,478,620</b>	<b>3,636,372</b>	<b>-</b>	

**City of Grande Prairie  
2019 Capital Update**

March 31, 2019

Project Title	Funding Source	Approved Budget 2019	Actual costs to date	Remaining cost to completion	Total projected cost	Variance	Q1 - % of completion
<b>Division: Corporate Services</b>							
<b>Corporate Facility Management</b>							
Accessibility Initiatives (68064)	Capital Tax	50,000	-	50,000	50,000	-	0%
Coca Cola Chiller Replacement (68058)	Facility Renewal Reserve	275,000	104,141	170,859	275,000	-	33%
Corporate Facility Building Condition Reports (68061)	Facility Renewal Reserve	590,000	-	590,000	590,000	-	0%
Curling Rink Ice Plant Re-Design & Upgrades (68060)	Municipal Sustainability Initiative Grant	722,000	-	722,000	722,000	-	5%
Dog Pound Expansion and Site Drainage (68066)	Facility Renewal Reserve	190,000	-	190,000	190,000	-	0%
Emergency Fund (68000)	Facility Renewal Reserve	250,000	69,562	180,438	250,000	-	N/A
RCMP Boiler Replacement and Recommissioning (68062)	Facility Renewal Reserve	90,000	-	90,000	90,000	-	0%
Revolution Place East Entrance Canopy (68063)	Facility Renewal Reserve	90,000	3,042	86,958	90,000	-	5%
<b>Total: Corporate Facility Management</b>		<b>2,257,000</b>	<b>176,745</b>	<b>2,080,255</b>	<b>2,257,000</b>	<b>-</b>	
<b>Information Technology Services</b>							
Business Applications (19305)	Capital Tax	275,000	-	275,000	275,000	-	0%
Network & Corporate Initiatives (19313)	Capital Tax	20,000	-	20,000	20,000	-	0%
Security & Disaster Recovery (19315)	Capital Tax	100,000	-	100,000	100,000	-	0%
<b>Total: Information Technology Services</b>		<b>395,000</b>	<b>-</b>	<b>395,000</b>	<b>395,000</b>	<b>-</b>	
<b>Procurement</b>							
Mail Services Vehicle (19325)	Capital Tax	35,000	34,293	-	34,293	707	100%
<b>Total: Procurement</b>		<b>35,000</b>	<b>34,293</b>	<b>-</b>	<b>34,293</b>	<b>707</b>	
<b>Total: Corporate Services</b>		<b>2,687,000</b>	<b>211,038</b>	<b>2,475,255</b>	<b>2,686,293</b>	<b>707</b>	

**City of Grande Prairie  
2019 Capital Update**

March 31, 2019

Project Title	Funding Source	Approved Budget 2019	Actual costs to date	Remaining cost to completion	Total projected cost	Variance	Q1 - % of completion
<b>Division: Infrastructure and Protective Services</b>							
<b>Economic Development</b>							
Economic Development Initiatives (19342)	Capital Tax	500,000	-	500,000	500,000	-	5%
Downtown Incentives Program (19340)	Capital Tax	250,000	-	250,000	250,000	-	35%
<b>Total: Economic Development</b>		<b>750,000</b>	<b>-</b>	<b>750,000</b>	<b>750,000</b>	<b>-</b>	
<b>Energy Management and Environmental Services</b>							
Former Landfill - Complete Geotechnical Survey (19380)	Capital Tax	25,000	-	25,000	25,000	-	5%
<b>Total: Energy Management and Environmental Services</b>		<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	
<b>Enforcement Services</b>							
Patrol Vehicles (26512)	Capital Tax	55,000	-	55,000	55,000	-	50%
<b>Total: Enforcement Services</b>		<b>55,000</b>	<b>-</b>	<b>55,000</b>	<b>55,000</b>	<b>-</b>	
<b>Engineering</b>							
Bridges - Existing (34344)	Capital Tax	300,000	-	300,000	300,000	-	0%
Hillside Area Redevelopment Plan Action Items - Entrance Feature (\$30k) & Sign Pilot Project (\$7k) (34364)	Capital Tax	37,000	-	37,000	37,000	-	0%
Hillside Area Redevelopment Plan Action Items - Paths (34365)	Capital Tax	152,640	-	152,640	152,640	-	0%
Hillside Area Redevelopment Plan Action Items - Trees (34366)	Capital Tax	93,750	-	93,750	93,750	-	0%
Inspection Programs (34345-34349) Breakdown provided to	Capital Tax	640,000	-	640,000	640,000	-	0%
Pedestrian Links (34350)	Gas Tax Fund Grant	3,000,000	44,842	2,955,158	3,000,000	-	0%
Railway Crossing - Maintenance (34352)	Capital Tax	125,000	-	125,000	125,000	-	0%
Railway Crossing - Upgrades (34351)	Municipal Sustainability Initiative Grant	500,000	-	500,000	500,000	-	0%
Roads - Concrete Crushing Program (34356)	Capital Tax	500,000	-	500,000	500,000	-	0%
Roads - Existing (34353 - 34354) Breakdown provided to department	Future Expenditures Reserve	50,000	-	50,000	50,000	-	0%
	Municipal Sustainability Initiative Grant	9,450,000	126,082	9,323,918	9,450,000	-	0%
	Gas Tax Fund Grant	284,000	-	284,000	284,000	-	0%
Roads - Old HWY 43 Rehab Program (34355)	Highway Grant	500,000	-	500,000	500,000	-	0%
Snow Dump - Existing (34357)	Capital Tax	25,000	-	25,000	25,000	-	0%
Storm - Replacement & Rehab Program (34358-34360) Breakdown provided to department	Capital Tax	500,000	-	500,000	500,000	-	0%
	Municipal Sustainability Initiative Grant	1,000,000	-	1,000,000	1,000,000	-	0%
Traffic Control (34361-34363) See attached listing	Capital Tax	500,000	-	500,000	500,000	-	0%
	Transportation System Levy Reserve	500,000	-	500,000	500,000	-	0%
<b>Total: Engineering</b>		<b>18,157,390</b>	<b>170,924</b>	<b>17,986,466</b>	<b>18,157,390</b>	<b>-</b>	
<b>Fire Department</b>							
Deacon Tent (23587)	Future Expenditures Reserve	80,000	-	80,000	80,000	-	0%
Fire Department Service Delivery Model Review (23588)	Capital Tax	125,000	-	125,000	125,000	-	0%
High Pressure Lifting Bags (23589)	Future Expenditures Reserve	45,000	-	45,000	45,000	-	0%
<b>Total: Fire Department</b>		<b>250,000</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	
<b>GPREP</b>							
Emergency Coordination Centre Upgrade (24554)	Capital Tax	166,500	-	166,500	166,500	-	0%
<b>Total: GPREP</b>		<b>166,500</b>	<b>-</b>	<b>166,500</b>	<b>166,500</b>	<b>-</b>	

**City of Grande Prairie  
2019 Capital Update**

March 31, 2019

<b>Project Title</b>	<b>Funding Source</b>	<b>Approved Budget 2019</b>	<b>Actual costs to date</b>	<b>Remaining cost to completion</b>	<b>Total projected cost</b>	<b>Variance</b>	<b>Q1 - % of completion</b>
<b>Planning and Development</b>							
Intermunicipal Development Plan Review (17558)	Capital Tax	75,000	-	75,000	75,000	-	5%
	Local Government Agencies	75,000	-	75,000	75,000	-	5%
North Avondale High School Sites Area Redevelopment Plan (17559)	Capital Tax	100,000	-	100,000	100,000	-	10%
	<b>Total: Planning and Development</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	
<b>Transportation</b>							
Asphalt Recycler and Repair Unit (30527)	Capital Tax	225,000	-	225,000	225,000	-	0%
Front End Loader Broom Attachment (30528)	Capital Tax	30,000	28,595	-	28,595	1,405	50%
	<b>Total: Transportation</b>	<b>255,000</b>	<b>28,595</b>	<b>225,000</b>	<b>253,595</b>	<b>1,405</b>	
	<b>Total: Infrastructure and Protective Services</b>	<b>19,908,890</b>	<b>199,519</b>	<b>19,707,966</b>	<b>19,907,485</b>	<b>1,405</b>	
<b>Total All Divisions</b>		<b>26,732,262</b>	<b>568,309</b>	<b>25,661,841</b>	<b>26,230,150</b>	<b>2,112</b>	

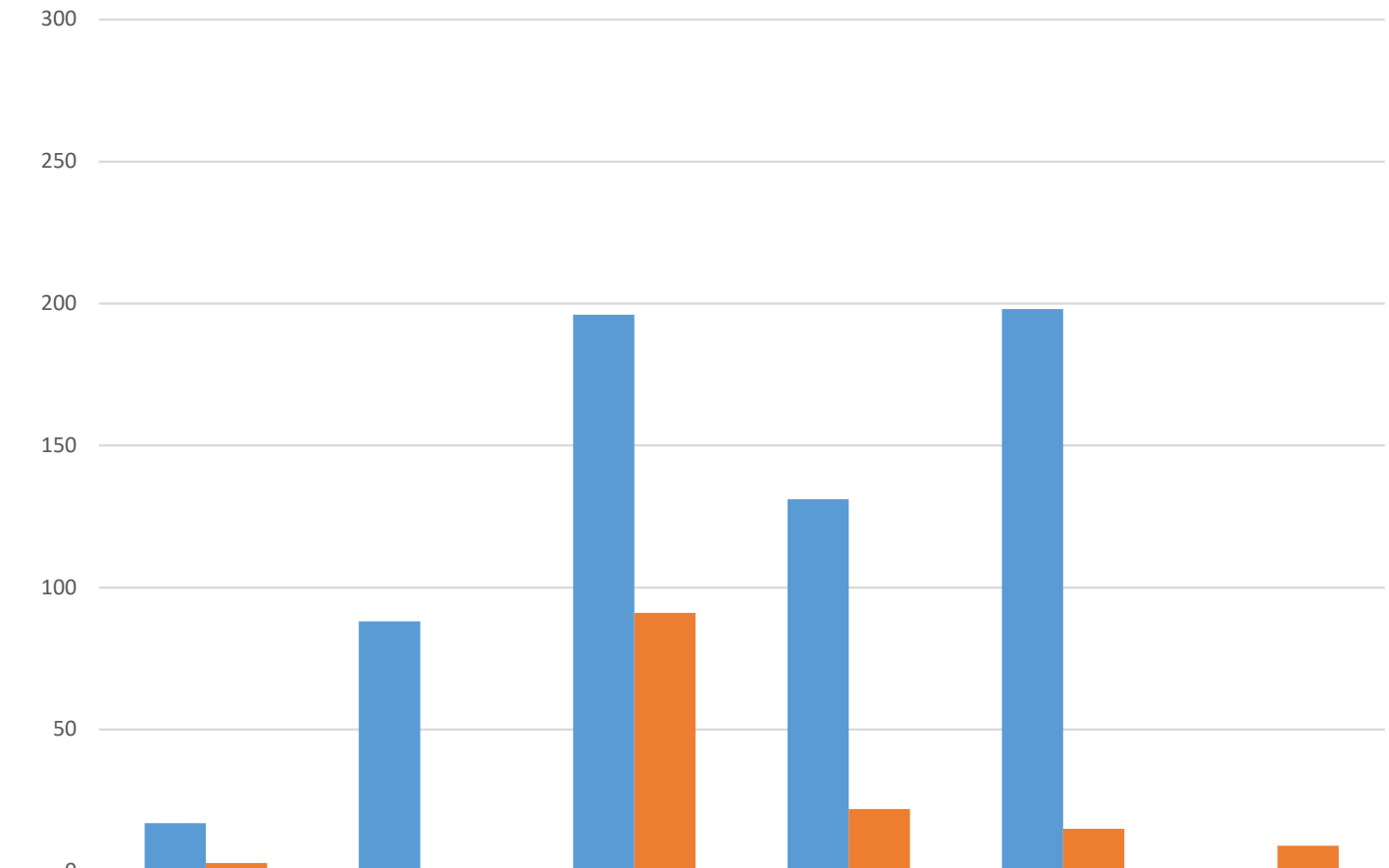
**Procurement Activity - Awarded > \$250K**  
**March 31, 2019**

Description	Status	Issue Date	Close Date	Awarded Vendor	Number of Bids	Awarded Value	Awarded Date	Total days from Close to Award
Light Duty Fleet Vehicles (Multi-Year)	Awarded **	20-Feb-19	20-Mar-19	Hansen's Gateway Ford	3	\$ 330,461.67	26/Mar/19	6
Medium Duty Fleet Vehicles (Multi-Year)	Awarded **	20-Feb-19	20-Mar-19	Hansen's Gateway Ford	2	\$ 213,458.33	26/Mar/19	6
2019 Trail Program	Awarded **	5-Mar-19	26-Mar-19	Knelson Sand and Gravel	3	\$ 407,803.00	3/Apr/19	8
2019 Road Rehabilitation Phase 1	Awarded **	13-Mar-19	2-Apr-19	Knelson Sand and Gravel	2	\$ 1,837,334.00	4/Apr/19	2
2019 Road Rehabilitation Phase 2	Awarded **	3-Apr-19	17-Apr-19	Knelson Sand and Gravel	3	\$ 1,499,930.93	4/22/2019	5
								0
								0

\*Awarded on highest evaluated proposal

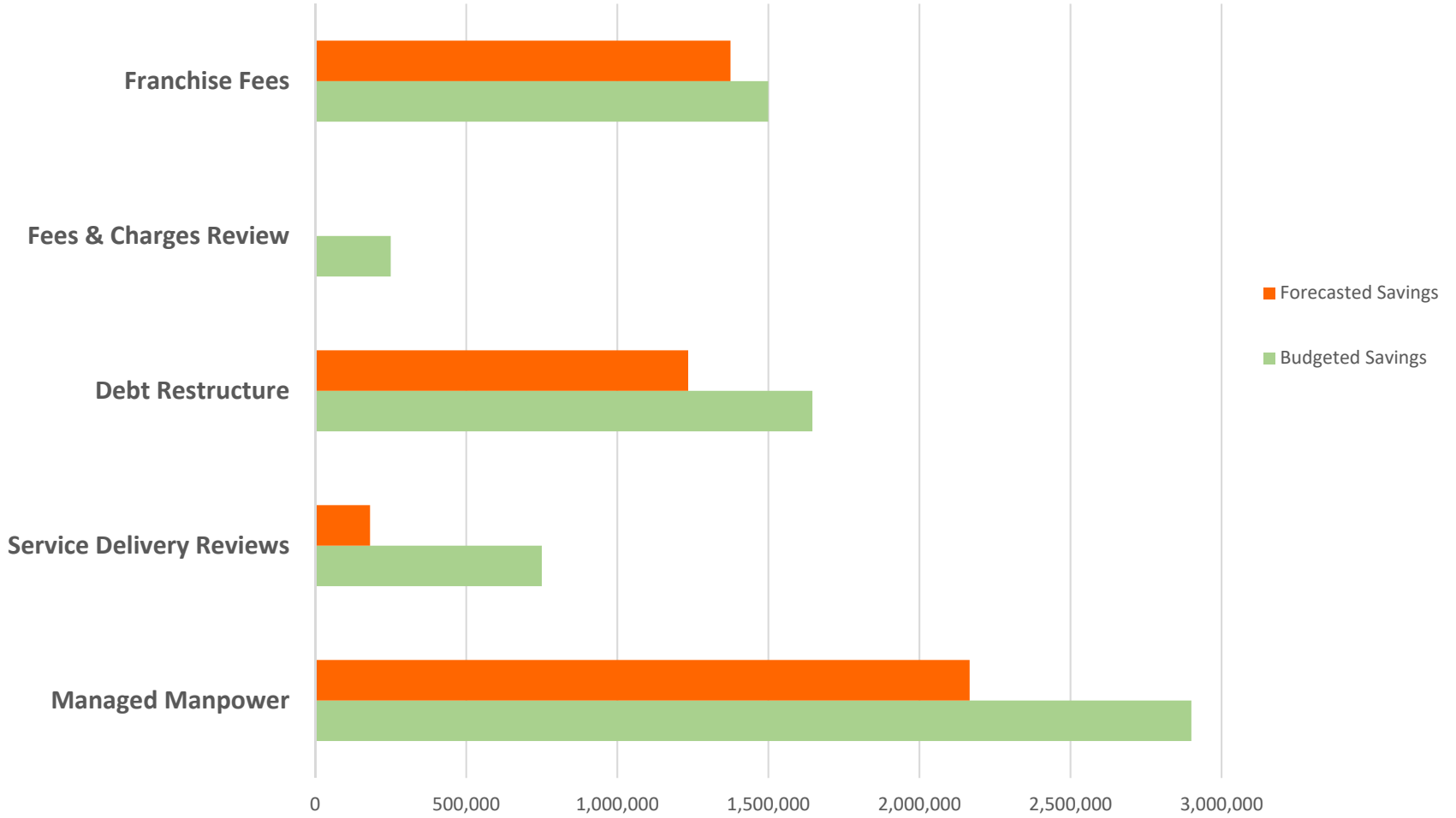


### Staff Complement by Service Area



	City Manager	Corp Serv	Comm Services	I&ED	P&SS	Council
■ Perm	17	88	196	131	198	0
■ Temp	3	1	91	22	15	9

## 2019 Budget Strategies



## CORPORATE SERVICES COMMITTEE - OUTSTANDING ITEMS LIST - MAY 7, 2019

ID	Title	Requested on	People Responsible	Item Notes	Expected Report Date
1012	Council/CAO Communication	4/23/2019	Administration	Committee direct Administration to bring forward a Council/CAO communication protocol to a future Committee meeting.	
1013	Council Attendance Tracking and Reporting	4/23/2019	Administration	Committee direct Administration to report back to Committee with opportunities to create an attendance tracking and reporting system for Council meetings, boards and committees.	
1014	Independent Legal Advice	4/23/2019	Administration	Committee direct Administration to report back to Committee with recommendations on how the City might support Councillors on seeking Independent Legal Advice.	
1015	Reporting of Council Discretionary Spending	4/23/2019	Administration	Committee direct Administration to bring back recommendations to a future Committee meeting on how to capture reporting of Council discretionary spending over \$2,500.	
1016	Complaint Adjudication Committee	4/23/2019	Administration	Committee direct Administration to bring back a Terms of Reference for a Complaint Adjudication Committee to a future Committee meeting.	
1008	Trader Ridge Tax Deferral	4/11/2019	Scott Smith	Committee direct Administration to bring back a report providing information on the implications of approving this request, including a process to move forward should Council choose to approve the request.	5/7/2019
1001	Staff Complement Reporting	2/12/2019	Reginald Hammond	Committee direct Administration to compile a point-in-time list to be added to the quarterly unaudited financial statements, consisting of the number of Permanent, Temporary, and Casual employees in the organization.	5/7/2019

927	City's Approach to Advisory Boards and Committees	12/19/2017	Shane Bourke	Committee direct Administration conduct a review of the City's Advisory Boards and Committees and bring back a report with recommendations on how we can be more intentful about their purpose and establish a consistent approach to their implementation across the organization. Review and Report completed March 2018. Current compilation of existing boards and committees underway.	5/21/2019
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