



CITY OF GRANDE PRAIRIE

**COUNCIL ORGANIZATIONAL MEETING
AGENDA**

**OCTOBER 21, 2019 AT 3:00 PM
COUNCIL CHAMBERS, CITY HALL**

ATTENDEES	Mayor B. Given	Councillor J. Clayton	Councillor K. P. O’Toole
	Councillor C. Blackburn	Councillor E. Friesen	Councillor W. Pilat
	Councillor D. Bressey	Councillor Y. Minhas	Councillor C. Thiessen

- 1. CALL TO ORDER**
 - 2. RECOGNIZING TREATY 8**
 - 3. REPORTS**
 - 3.1. Council Meeting Calendar and Member Appointments
2019-2020
 - 4. ADJOURNMENT**
-

ADMINISTRATIVE REPORT

TO: Horacio Galanti, City Manager	DATE: October 21, 2019
FROM: Arlene Karbashewski, City Clerk	MEETING: City Council Organizational Meeting
SUBJECT: Council Meeting Calendar and Member Appointments 2019 - 2020	

RECOMMENDATIONS

Council:

1. Approve the City of Grande Prairie Meeting Calendar for Council and Standing Committees for the period of October 22, 2019 to October 18, 2020, as presented.
2. Approve the appointments of Council members to the Standing Committees, Council Committees and Council Representatives as presented.
3. Approve the Deputy Mayor schedule from October 2019 to October 2020, as presented.

PREVIOUS COUNCIL / COMMITTEE DIRECTIONS

There are no previous Council/Committee directions respecting this item.

BACKGROUND

A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times and places [*Municipal Government Act, S. 193(1)*]. A calendar of meetings is prepared annually and presented for Council's consideration at the annual Organizational Meeting held in October.

ANALYSIS

The calendar proposes the following:

1. Council meetings are held every second Monday beginning at 3:00 p.m.;
2. Standing Committee meetings are held every second Tuesday beginning at 9:00 a.m.;
3. Standing Committees are Infrastructure & Economic Development, Community Services, Corporate Services and Protective & Social Services.
4. Council meetings are held on the main floor of City Hall in Council Chambers;

5. Standing Committee meetings are held on the main floor of City Hall in the North Conference Room;

Exceptions to this schedule, due to statutory holidays and Council Breaks are as follows:

1. Council Christmas Break December 21, 2019 to January 3, 2020
2. Victoria Day Council meeting will be held on Tuesday, May 19, 2020
3. Council Summer Break July 20 – 31, 2020
4. Labour Day Council meeting will be held on Tuesday, September 8, 2020

Although the meeting calendar for 2020 includes the months of October to December, the meeting dates are tentative until officially approved at the Organizational meeting of Council scheduled to take place on Monday, October 19, 2020. The meeting dates are provided to allow Administration the opportunity to prioritize work projects, meet legislated advertising requirements for future public hearings and schedule work tasks as required.

Relationship to City Council's Focus Areas / Strategic Directions

This aligns with Council's strategic plan regarding Service and Governance objectives.

Environmental Impact

There are no Environmental Impacts to this item.

Economic Impact

There are no Economic impacts associated with the proposed bylaw.

Social Impact

The Social impacts to the City are minimal regarding the proposed bylaw.

Relevant Statutes / Master Plans / City Documents

Municipal Government Act R.S.A. 2000 C. M-26

Bylaw C-1299 The Procedure Bylaw

Risk

Failure to hold an annual Organizational meeting to address the actions contained herein would result in non-compliance of the Municipal Government Act and the Procedure Bylaw for the City.

STAKEHOLDER ENGAGEMENT

Administration met with the Mayor to establish the proposed schedule and member appointments.

BUDGET / FINANCIAL IMPLICATIONS

Financial impacts are negligible for approving the Council Calendar of meetings and member appointments for 2019 - 2020.

SUMMARY / CONCLUSION

In accordance with both the City's Procedure Bylaw C-1299 and Section 192(1) of the Municipal Government Act, Council is required to hold an organizational meeting. At this meeting Council must:

- a) appoint each Councillor to the position of Deputy Mayor on an annual rotation schedule;
- b) establish the dates, times and places for regularly scheduled Council and Standing Committee meetings provided all Council Members are present; and
- c) appoint Council Members to Committees.

ATTACHMENTS

Attachment 1 - Deputy Mayor, Standing Committees and Boards - Member Appointments

Attachment 2 - Meeting Calendar October to December 2019

Attachment 3 - Meeting Calendar 2020

**CITY OF GRANDE PRAIRIE
MAYOR, DEPUTY MAYOR,
STANDING COMMITTEES AND BOARDS**

MAYOR..... Bill Given

DEPUTY MAYOR (October, 2019 - October, 2020)

October 22, 2019 - December 10, 2019 C. Thiessen
 December 11, 2019 - January 27, 2020 D. Bressey
 January 28, 2020 - March 11, 2020..... J. Clayton
 March 12, 2020 - April 22, 2020..... C. Blackburn
 April 23, 2020 - June 10, 2020..... E. Friesen
 June 11, 2020 - July 22, 2020..... W. Pilat
 July 23, 2020 - September 4, 2020..... K. P. O’Toole
 September 5, 2020 - October 18, 2020 Y. Minhas

STANDING COMMITTEES

Community Services..... * E. Friesen, J. Clayton, W. Pilat, Mayor B. Given (ex-officio)
 Corporate Services..... * Y. Minhas, K.P. O’Toole, E. Friesen, Mayor B. Given (ex-officio)
 Infrastructure & Economic Development * D. Bressey, C. Thiessen, J. Clayton, Mayor B. Given
 Protective & Social Services * W. Pilat, K.P. O’Toole, C. Thiessen, Mayor B. Given (ex-officio)

COUNCIL COMMITTEES

Arts Development Committee..... * E. Friesen, K.P. O’Toole, C. Thiessen, Mayor B. Given (ex-officio)
 Assessment Review Board D. Bressey, K.P. O’Toole, W. Pilat
 Bylaw and Policy Review Committee ... * K.P. O’Toole, W. Pilat, D. Bressey, Mayor B. Given (ex-officio)
 Combative Sports Commission..... K.P. O’Toole, ** Y. Minhas
 Downtown B.I.A. Board..... C. Thiessen, ** D. Bressey
 Economic Development Strategic Planning & Advisory Committee..... W. Pilat, C. Thiessen
 Grande Prairie Airport Commission C. Thiessen, W. Pilat
 Grande Prairie Library Board..... E. Friesen, ** D. Bressey
 Grande Prairie Regional Recreation Committee J. Clayton, D. Bressey, ** K.P. O’Toole
 Joint Council Committee All Council Members
 Pursuit of Excellence Committee..... * W. Pilat, E. Friesen, Y. Minhas, Mayor B. Given (ex-officio)
 Subdivision Approving Authority Infrastructure & Economic Development Committee
 Subdivision & Development Appeal Board E. Friesen, Y. Minhas, K.P. O’Toole,

* Denotes Chairperson
 ** Denotes Alternate Member

COUNCIL REPRESENTATIVES

Alberta Bilingual Municipalities Association.....	K.P. O’Toole, ** Y. Minhas
ALERT Civilian Advisory Committee	B. Given
AUMA Board	Mayor B. Given
Community Advisory Board on Homelessness.....	J. Clayton, ** C. Thiessen
Community Futures of Grande Prairie and Region	K.P. O’Toole, ** J. Clayton
Grande Prairie and Area Recreation Board	Y. Minhas, ** D. Bressey
Grande Prairie Regional Tourism Association	J. Clayton, ** Y. Minhas
Grande Prairie Regional Sport Connection.....	D. Bressey, ** K.P. O’Toole
Grande Prairie Youth Council.....	W. Pilat, C. Thiessen
Grande Spirit Foundation	C. Thiessen, ** E. Friesen
ICF Negotiating/Steering Committee	Mayor B. Given, J. Clayton, E. Friesen, ** Y. Minhas
Inter-City Forum on Social Policy	E. Friesen, ** C. Thiessen
Joint Regional Emergency Management Committee	J. Clayton, ** W. Pilat
Local Immigration Partnership.....	Y. Minhas, ** C. Thiessen
Mid-Sized Cities Mayors Group	Mayor B. Given
Mighty Peace Watershed Alliance	D. Bressey, ** C. Thiessen
Nitehawk Recreation Area Board	C. Thiessen, ** K.P. O’Toole
Northern Alberta Elected Leaders	Mayor/Deputy Mayor
Northern Alberta Mayors’ and Reeves’ Caucus.....	Mayor/Deputy Mayor
Peace Library System	C. Thiessen, ** Y. Minhas
S.C.O.R.E.S.	Mayor B. Given
South Peace Regional Archives Society Board	E. Friesen, ** D. Bressey
TMIP Board	Mayor B. Given
Tri-Municipal Industrial Partnership.....	Mayor B. Given, J. Clayton, ** W. Pilat

* Denotes Chairperson

** Denotes Alternate Member

**CITY OF GRANDE PRAIRIE
MEETING SCHEDULE - COUNCIL AND COMMITTEES OF COUNCIL
2019**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
OCTOBER							NOVEMBER							DECEMBER						
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

**Council meetings are held in
Council Chambers First Floor at City Hall**

**Standing Committee meetings are held in the
First Floor North Conference Room at City Hall**

COUNCIL MEETINGS

Part 1 - 3:00 P.M.

Part 2 - 6:00 P.M.

COUNCIL BREAKS

STANDING COMMITTEES

9:00 A.M.

Infrastructure & Economic Development

Community Services

Corporate Services

Protective & Social Services

PLEASE NOTE: Dates are effective from October 22 to December 20, 2019

**CITY OF GRANDE PRAIRIE
MEETING CALENDAR
COUNCIL AND STANDING COMMITTEES OF COUNCIL
2020**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
JANUARY							FEBRUARY							MARCH						
			1	2	3	4							1	1	2	3	4	5	6	7
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31				
APRIL							MAY							JUNE						
			1	2	3	4						1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31													
JULY							AUGUST							SEPTEMBER						
			1	2	3	4							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
OCTOBER							NOVEMBER							DECEMBER						
			1	2	3		1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

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 **COUNCIL MEETINGS**

Part 1 - 3:00 P.M.
Part 2 - 6:00 P.M.

 **STANDING COMMITTEES**

9:00 A.M.
Infrastructure & Economic Development
Community Services
Corporate Services
Protective and Social Services

 **COUNCIL BREAKS**

* FCM is June 4 - June 7 in Toronto
* AUMA is September 23 - 25 in Calgary

PLEASE NOTE: October 20 to December 18, 2020 are tentative meeting dates