



CITY OF GRANDE PRAIRIE

COUNCIL ORGANIZATIONAL MEETING
AGENDA

OCTOBER 19, 2020 AT 3:00 PM

VIA TELECOM

ATTENDEES	Mayor B. Given	Councillor J. Clayton	Councillor K. P. O’Toole
	Councillor C. Blackburn	Councillor E. Friesen	Councillor W. Pilat
	Councillor D. Bressey	Councillor Y. Minhas	Councillor C. Thiessen

1. **CALL TO ORDER**
 2. **TREATY 8**
 3. **REPORTS**
 - 3.1. Council Meeting Calendar and Member Appointments
2021
 4. **ADJOURNMENT**
-

Due to COVID-19, the City of Grande Prairie has moved all public meetings of Council to an online, livestream platform. They can be viewed publicly by visiting: <https://www.cityofgp.com/city-government/council-meetings/meeting-webcast>

Anyone wishing to attend to speak as a delegate, must contact Legislative Services at AgendaAdmin@cityofgp.com to submit their presentations via email, or receive access to attend remotely via Zoom.

ADMINISTRATIVE REPORT

TO: Horacio Galanti, City Manager	DATE: October 19, 2020
FROM: Arlene Karbashewski, City Clerk	MEETING: City Council
SUBJECT: Council Meeting Calendar and Member Appointments 2021	

RECOMMENDATIONS

Council:

1. Approve the City of Grande Prairie Meeting Calendar for Council and Standing Committees for the period of October 19, 2020 to October 18, 2021, as presented.
2. Approve the appointments of Council members to the Standing Committees, Council Committees and Council Representatives as presented.
3. Approve the Deputy Mayor schedule from October 2020 to October 2021, as presented.

PREVIOUS COUNCIL / COMMITTEE DIRECTIONS

There are no previous Council/Committee directions respecting this item.

BACKGROUND

A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times and places [*Municipal Government Act, S. 193(1)*]. A calendar of meetings is prepared annually and presented for Council's consideration at the annual Organizational Meeting held in October.

ANALYSIS

The calendar proposes the following:

1. Council meetings are held every second Monday beginning at 3:00 p.m.;
2. Standing Committee meetings are held every second Tuesday beginning at 9:00 a.m.;
3. Standing Committees are Community Services, Corporate Services, Infrastructure & Economic Development and Protective & Social Services.
4. Council meetings are held on the main floor of City Hall in Council Chambers;
5. Standing Committee meetings are held at City Hall;

Exceptions to this schedule, due to statutory holidays, Council breaks and the 2021 Municipal Election are as follows:

- | | |
|--------------------------------------|---|
| 1. Council Christmas Break | December 21, 2020 to January 4, 2021 |
| 2. Council Summer Break | July 19 – 31, 2021 |
| 3. Labour Day | Council meeting - Tuesday, September 7, 2021 |
| 4. Municipal Election Nomination Day | Council meeting – Tuesday, September 21, 2021 |
| 5. Campaign Period | September 27 – October 15 – No meetings |

Although the meeting calendar for 2020 includes the months of October to December, the meeting dates are tentative until officially approved at the Organizational meeting of Council scheduled to take place on Monday, October 19, 2020. The meeting dates are provided to allow Administration the opportunity to prioritize work projects, meet legislated advertising requirements for future public hearings and schedule work tasks as required.

Relationship to City Council's Focus Areas / Strategic Directions

This aligns with Council's strategic plan regarding Service and Governance objectives.

Relevant Statutes / Master Plans / City Documents

Municipal Government Act R.S.A. 2000 C. M-26

Bylaw C-1299 The Procedure Bylaw

Risk

The recommended actions contained in this report do not pose any risk to Council or the organization.

STAKEHOLDER ENGAGEMENT

Administration met with the Mayor to establish the proposed schedule and member appointments.

BUDGET / FINANCIAL IMPLICATIONS

Financial impacts are negligible for approving the Council Calendar of meetings and member appointments for 2020 - 2021.

SUMMARY / CONCLUSION

In accordance with both the City's Procedure Bylaw C-1299 and Section 192(1) of the Municipal Government Act, Council is required to hold an organizational meeting. At this meeting Council must:

- a) appoint each Councillor to the position of Deputy Mayor on an annual rotation schedule;
- b) establish the dates, times and places for regularly scheduled Council and Standing Committee meetings provided all Council Members are present; and
- c) appoint Council Members to Committees.

The recommendations contained within this report align with the requirements of the MGA and the City's Procedure bylaw.

ATTACHMENTS

Attachment 1 - Deputy Mayor, Standing Committees and Boards - Member Appointments

Attachment 2 - Meeting Calendar October to December 2020

Attachment 3 - Meeting Calendar 2021

**CITY OF GRANDE PRAIRIE
MAYOR, DEPUTY MAYOR,
STANDING COMMITTEES AND BOARDS**

MAYOR.....Bill Given

DEPUTY MAYOR (October 2020 - October 2021)

October 19, 2020 – December 2, 2020 D. Bressey
 December 3, 2020 - January 16, 2021..... J. Clayton
 January 17, 2021 – March 3, 2021 E. Friesen
 March 4, 2021 – April 17, 2021 C. Blackburn
 April 18, 2021 - June 2, 2021 W. Pilat
 June 3, 2021 - July 17, 2021 K. P. O’Toole
 July 18, 2021 - September 1, 2021 Y. Minhas
 September 2, 2021 - October 16, 2021 C. Thiessen

STANDING COMMITTEES

Community Services..... * **C. Blackburn**, J. Clayton, W. Pilat, Mayor B. Given (ex-officio)
 Corporate Services..... * Y. Minhas, K.P. O’Toole, E. Friesen, Mayor B. Given (ex-officio)
 Infrastructure & Economic Development..... * D. Bressey, C. Thiessen, **C. Blackburn**, Mayor B. Given
 Protective & Social Services..... * W. Pilat, K.P. O’Toole, E. Friesen, Mayor B. Given (ex-officio)

COUNCIL COMMITTEES

Assessment Review Board D. Bressey, K.P. O’Toole, W. Pilat
 Combative Sports Commission..... K.P. O’Toole, ** Y. Minhas
 Downtown B.I.A. Board..... C. Thiessen, ** **E. Friesen**
 Economic Development Strategic Planning & Advisory Committee..... W. Pilat, C. Thiessen
 Grande Prairie Airport Commission C. Thiessen, W. Pilat
 Grande Prairie Library Board..... E. Friesen, ** D. Bressey
 Grande Prairie Regional Recreation Committee..... J. Clayton, D. Bressey, ** K.P. O’Toole
 ICF Negotiating Committee Mayor B. Given, J. Clayton, E. Friesen, ** Y. Minhas
 Joint Council Committee..... All Council Members
 Municipal Policing Advisory Committee **C. Blackburn, D. Bressey**
 Subdivision and Dev. Approving Authority Infrastructure & Economic Dev. Committee
 Subdivision & Development Appeal Board E. Friesen, Y. Minhas, K.P. O’Toole
 Youth Advisory Council..... W. Pilat, C. Thiessen

* Denotes Chairperson
 ** Denotes Alternate Member

COUNCIL REPRESENTATIVES

Alberta Bilingual Municipalities Association.....	K.P. O’Toole, ** Y. Minhas
ALERT Civilian Advisory Committee	B. Given
AUMA Board	Mayor B. Given
Community Advisory Board on Homelessness.....	J. Clayton, ** C. Thiessen
Community Futures of Grande Prairie and Region	K.P. O’Toole, ** J. Clayton
Francophone & Francophile Municipalities Network.....	K.P. O’Toole
Grande Prairie and Area Recreation Board	Y. Minhas, ** D. Bressey
Grande Prairie Regional Tourism Association	J. Clayton, ** Y. Minhas
Grande Prairie Regional Sport Connection.....	D. Bressey, ** K.P. O’Toole
Grande Prairie Storm Hockey Board of Directors.....	W. Pilat
Grande Spirit Foundation	C. Thiessen, ** E. Friesen
Inter-City Forum on Social Policy	E. Friesen, ** C. Thiessen
Joint Regional Emergency Management Committee.....	J. Clayton, ** W. Pilat
Local Immigration Partnership.....	Y. Minhas, ** C. Thiessen
Mid-Sized Cities Mayors Group	Mayor B. Given
Mighty Peace Watershed Alliance	D. Bressey, ** C. Thiessen
Nitehawk Recreation Area Board	C. Thiessen, ** K.P. O’Toole
Northern Alberta Elected Leaders	Mayor/Deputy Mayor
Northern Alberta Mayors’ and Reeves’ Caucus.....	Mayor/Deputy Mayor
Peace Library System	C. Thiessen, ** Y. Minhas
Regional School Sites Committee.....	C. Blackburn, ** D. Bressey
S.C.O.R.E.S.	Mayor B. Given
South Peace Regional Archives Society Board	E. Friesen, ** D. Bressey
Tri-Municipal Industrial Partnership.....	Mayor B. Given, J. Clayton, ** W. Pilat

* Denotes Chairperson

** Denotes Alternate Member

OCTOBER							NOVEMBER							DECEMBER						
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Council meetings are held in
Council Chambers First Floor at City Hall

Standing Committee meetings are held in the
First Floor North Conference Room at City Hall

COUNCIL MEETINGS
Part 1 - 3:00 P.M.
Part 2 - 6:00 P.M.

STANDING COMMITTEES
9:00 A.M.
Infrastructure & Economic Development
Community Services
Corporate Services
Protective and Social Services

COUNCIL BREAKS

* FCM is June 4 - June 7 in Toronto
* AUMA is September 23 - 25 in Calgary

PLEASE NOTE: October 20 to December 18, 2020 are tentative meeting dates

**CITY OF GRANDE PRAIRIE
MEETING CALENDAR
COUNCIL AND STANDING COMMITTEES OF COUNCIL
2021**

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
JANUARY							FEBRUARY							MARCH											
						1	2	1	2	3	4	5	6	1	2	3	4	5	6						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13					
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20					
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27					
24	25	26	27	28	29	30	28	28	29	30	31	28	29	30	31										
31																									
APRIL							MAY							JUNE											
						1	2	3							1	1	2	3	4	5					
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12					
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19					
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26					
25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30									
							30	31																	
JULY							AUGUST							SEPTEMBER											
						1	2	3	1	2	3	4	5	6	7							1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11					
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18					
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25					
25	26	27	28	29	30	31	29	30	31	26	27	28	29	30											
OCTOBER							NOVEMBER							DECEMBER											
						1	2																		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11					
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18					
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25					
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31										
31																									

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Standing Committee meetings are held in the First Floor North Conference Room at City Hall

 **COUNCIL MEETINGS**

Part 1 - 3:00 P.M.
Part 2 - 6:00 P.M.

 **STANDING COMMITTEES**

9:00 A.M.
Infrastructure & Economic Development
Community Services
Corporate Services
Protective & Social Services

 **COUNCIL BREAKS**

 **OATH OF OFFICE AND ORGANIZATIONAL MEETING**

 **ORIENTATION AND TRAINING**

 Budget meetings Full days tentative dates

 Municipal Election - Nomination Day is September 20 and Election Day is October 18

* FCM is June 3 - 6 or 10 - 13 in Montreal tentative dates

* AUMA is November 24 - 26 in Edmonton tentative dates

PLEASE NOTE: November 9 to December 13, 2021 are tentative meeting dates